

Appendix B – Monitoring Table

Project name	Start date	Project manager	Milestones	CMT Champion update of progress against milestones	RAGB	Budget and spend to date	Vision 2020 Aspiration
Bring empty properties back into use (Empty Homes Strategy)	2017/18	Sara Boothright/Andrew Mc Neil	<p>Dec 2018 Assessment of all two year or longer empty homes in Sincil Bank to draw up action plans and contact owners.</p> <p>Jan 2019 Agree planned procedure for purchasing empty homes.</p> <p>March 2019 Executive approval to purchase empty homes.</p> <p>April 2019 – March 2020 Purchase Empty Homes</p>	<p>Empty Homes Strategy adopted in 17/18.</p> <p>Assessment of all properties empty for 2 years or more has been completed and action plans in place.</p> <p>The Housing Strategy and Delivery team are preparing a report to request approval to use Right to Buy receipts to purchase empty properties where the owner is willing to sell. Due to report to Exec in March 2019.</p>	Green	Review of available budgets currently underway	Let's provide housing that meets the varied needs of our residents

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<p>Deliver De Wint Court plans</p>	<p>2017/18</p>	<p>Andrew McNeil</p>	<p>July 2018 De Wint Court Plan to SRG</p> <p>Aug 2018 Consultation with staff and residents</p> <p>Sept 2018 Planning Permission submitted</p> <p>April 2019 Start on site</p> <p>Milestone to be updated following final exec approval in Feb 2019.</p>	<p>1st August layout plans discussed with Ward Cllrs</p> <p>22nd August planned consultation with residents on how concerns will be mitigated.</p> <p>Business Case currently underway, awaiting confirmation of financials.</p> <p>Project brief to be completed by November</p> <p>6/9/18 update - SJB to arrange a meeting to discuss the opportunities around RTB funding empty homes.</p> <p>15/10/2018 Revised cost plan reported to CMT</p> <p>De Wint board have reviewed the cost plan and identified opportunities to reduce costs. Exec approved the cost plan on 17/12/2018 and new budget to prepare tender subject to a second report on the 25/2/2019.</p>	<p>Amber</p>	<p>£3.2 m secured form Homes Engalnd. Overall cost @12m</p>	<p>Let's provide housing that meets the varied needs of our residents</p>
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<p>Improve energy efficiency to tackle fuel poverty (delivery element of the Housing Strategy 2017-2022)</p>	<p>2017/18</p>	<p>Kev Bowring (council housing) Sara Boothright (private sector housing)</p>	<p>Sept 18: Complete SAP data cleanse to establish number of E rated SAP council properties.</p> <p>Oct 18: assess potential impact of housing green paper.</p> <p>Apr 18 – Mar 19: Deliver private housing central heating scheme.</p> <p>Apr 18 - Mar 19: Deliver council house investment programme.</p> <p>Apr 19 – Mar 20: Deliver 19/20 housing investment programme.</p>	<p>There are two parts to this project. The council housing work delivered by Kev Bowring, and the private sector work delivered by Sara Boothright.</p> <p>In April 2018 the low income high cost figure for Lincoln was 2352 households which is a reduction of 7.1% since 2017.</p> <p>E and F rated SAP properties have reduced to 137 (from 1089 in April 2016). The ongoing boiler installation programme will continue to reduce the number of E/F rated properties.</p> <p>Briefing note prepared on the housing green paper consultation regarding SAP rating for rental properties.</p> <p>The average SAP for all council properties is currently 68. This is slowly improving as boilers are being replaced with more efficient models.</p> <p>The new build properties are</p>	<p>Green</p>	<p>Identified heating installation work will be funded within the 2018/19 Central Heating budget £642,060</p>	<p>Let's improve housing conditions for all.</p>
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				rated B (83/84) The increase in SAP of new builds will contribute towards the average SAP target.			
Deliver and facilitate at least 400 new homes by 2020	2017/18	Kate Ellis	<p>2021: CoLC to build 220 new homes by 2021</p> <p>2021: Lincoln Quality Homes to build 50 homes by 2021</p> <p>2021: CoLC to work with Registered Providers to build 150 new homes by 2021</p> <p>January 2019: Completion of draft new build strategy.</p> <p>Mar 2019: New Homes Strategy Exec report</p> <p>New Milestones to be adding following Executive approval of the New Homes Strategy and Action Plan</p>	<p>138 new build homes completed and allocated to new tenants by December 2018.</p> <ul style="list-style-type: none"> • Blankney Crescent (12 units) • Allenby Close (45 units) • Lytton Street (7 units) • Ingleby Crescent (74 units) <p>The City Council has enabled the delivery of an additional 71 units through Registered Providers on the above sites.</p>	Green	<p>£31.6 million</p> <p>£20.1m committed</p> <p>£7m borrowing headroom</p> <p>£10 million available in HRA</p>	Let's provide housing that meets the varied needs of our residents.

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				<p>New build homes underway and due to complete by March 2019</p> <p>Westwick Drive (46 units CoLC/14 units retained by Waterloo) completion moved to Feb as a result of issue with agreement with highways – increased costs of £130k – of which COLCs proportion increased to £51k. Buy back of 46 units agreed December 2018.</p>		
				<p>Sites identified for development in 19/20</p> <p>Markham House (4 units)</p> <p>Trewlawney Crescent – purchase complete Dec 2019 (TBC)</p> <p>Searby Road (39 units)</p> <p>Rookery Lane (39 units)</p>		
				<p>New homes strategy commenced due to report to Policy Scrutiny Cttee on the 12th of Feb and Exec on the 25th of Feb.</p>		

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				CoLC continuing ongoing work with housing developers and registered housing providers to enable more homes to be built in Lincoln.			
Delivery of Queen Elizabeth Road development	2017/18	Kate Ellis	<p>Jun 2017: Agree draft sale Sep 2017: Public consultation Nov 2017: Full planning application to committee Jan 2018: Bid for Homes England (HE) infrastructure funding Dec 2019: Planning decision Dec 2018: Purchase of second piece of land.</p> <p>New Milestones to be adding following Executive approval of the New Homes Strategy and Action Plan</p>	<p>Planning permission approved with Section 106 agreement in place for 325 homes.</p> <p>HE bid submitted and agreed.</p> <p>Purchase of Fort Farming land completed by 20 Dec 2018.</p>	Green	£33 million build	Let's provide housing that meets the varied needs of our residents.
Delivery of Spa Road Development	2017/18	Helen Ritchie	<p>Milestones to be added once state aid implications are clarified.</p> <p>Jan 2019: CoLC/Countryside/Homes England to meet to discuss next steps for Remediation Strategy.</p> <p>New Milestones to be adding following agreement on remediation strategy.</p>	<p>Application to Homes England Housing Infrastructure Fund for £2.8m was successful, will provide the gap funding required to address the abnormal on site and enable 312 houses to be built.</p> <p>Countryside have purchased the site and working with Western Power to timetable the removal of the former power station and relocate substation.</p>	Amber	Awaiting confirmation of £2.8m grant from Homes England	Let's provide housing that meets the varied needs of our residents.

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				<p>Still awaiting Countryside Geologist revised contamination costs.</p> <p>Consulting with Homes England to review what costs are included in the bid.</p> <p>Potential state aid issue still to be determined</p>			
5 year Housing Land Supply sites annual review	2018/19	Toby Forbes Turner	<p>June 2018 Central Lincs monitoring group to agree timetable.</p> <p>August 2018: Complete Annual review</p>	We currently have 5 years' worth of housing land supply in accordance with the NPPF.	Green	£35k grant available for automation of process.	Let's provide housing that meets the varied needs of our residents.
Establish Supported Housing Forum and co-ordinate liaison with Lincolnshire County Council	2017/18	Yvonne Fox	<p>2019 LCC procurement for supported housing contracts</p> <p>COMPLETE – continue to report and monitor progress</p>	<p>Forum established and 4/5 meetings have taken place. LCC attend meetings and will be looking to extend contracts late 2019.</p> <p>LEAP to arrange meetings with supported housing providers.</p>	Blue	No additional cost, managed within current service	Let's work together to help the homeless in Lincoln.
Complete the Supported Housing review and implementation (undergoing restructure)	2018/19	Daren Turner	<p>Early Feb 2019: Labour Group</p> <p>Oct – Nov 2018: Staff consultation</p> <p>17 Jan 2019: Labour Group</p> <p>12 Feb 2019: Policy Scrutiny</p>	Consultation with service users has taken place. Leadership meeting took place on 03 Dec 2018, where it was agreed to report the consultation results to Labour Group on 17 January 2019, prior to progressing onto the management	Green	No additional cost, managed within current service	Let's provide housing that meets the varied

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			<p>Committee</p> <p>25 Feb 2019: Executive</p> <p>01 April 2019: Implementation of new way of working</p>	of change stage.			needs of our residents.
<p>Ensure compliance with the Homeless Reduction Act Outcome – increase homeless preventions to 50% of homeless presentations</p>	2018/19	Paula Burton	<p>Oct 18 Prepare for Duty to refer</p> <p>April – Mar 2019 Continue to review policy and procedures as part of service development.</p>	<p>CoLC are fully compliant with the Homelessness Reduction Act, preparation and action plan complete.</p> <p>Successful preventions against the total number of applications received since April 2018 58.4% (as of Jan 2018).</p>	Green	No additional cost, managed within current service	Let's work together to help the homeless in Lincoln

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<p>Deliver Health and Housing Assistance Policy</p>	<p>2018/19</p>	<p>Sara Boothright</p>	<p>July 2018 Prepare new emergency housing assistance policy</p> <p>Key actions:</p> <p>Determine procedures and protocols for all schemes within the policy</p> <p>Commence marketing of the wider projects</p> <p>March 2019 spend full allowance in 2018/19</p>	<p>Health and housing assistance policy in place and approved by Executive</p> <p>Central heating scheme complete and 32 new boilers installed.</p> <p>The Health and Housing Assistance policy was adopted on the 27 March 2018.</p> <p>The following grants have been agreed from the 27/03/18 to 10/1/19</p> <p>Disabled Facilities Grant – 68</p> <p>Moving on assistance – 1</p> <p>Hospital Discharge – 2</p> <p>Gas Central Heating scheme - 20</p>	<p>Green</p>	<p>£200k secured from the health and wellbeing board to provide low income households free central heating.</p> <p>£1 080 866 Disabled Facilities Grant budget</p>	<p>Let's improve housing conditions for all.</p>
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